

District and Divisional Health Partners Forum

The downward replication of the State level Health Partners Forum concept

Divisional Health Partners Forum (dvHPF)



Health Partners Forum -State

- Development organizations have been integrated by formation of a Health Partners Forum at the state level
- The Forum has helped SPMU in gathering successful health practices and for scale up of the best practices in larger interest
- The primary role of the health partners forum is to use the network for technical assistance such as capacity building and feedback
- No financial support from the State is expected by the member agencies.
- The HPF Quarterly meetings are chaired by the Principle Secretary, MH&FW and/or Mission Director-NHM/Executive Director-SIFPSA.

Rationale for Constitution of District and Divisional Health Partners Forum

- The Health Partners Forum formed at the state level has yielded positive results.
- The Organizations that are existing in the State are doing some direct activities in various districts
- At the divisional Level, the review and coordination system shall be strengthened through the divisional Health Partners Forum.
- Support can be sought through the Forums in organizing the activities related to Community mobilization, Research & data collection, hand holding of FLW, supervision support, documentation, trainings and workshops etc.

Divisional Health Partners Forum (dvHPF)

Structure

- Commissioner Chairmanship
- Additional Director (FW) - Vice-chairman
- Divisional Project Manager - Member Secretary.
- Members:
 - Associate :
 - National/International organisations working in the any part of the division on any of the programmatic area(s) that helps in the improvement of the health indicators.
 - Permanent :
 - Officials of the development departments
 - Special Invitee
 - Nominated on case-to-case basis by the Chairman.
 - The special invitees may consists of experts of any programmatic area, representatives from the state (SIFPSA, SPMU, Directorate etc) or any official/person as per the requirement and consent of the Chairman dvHPF.

Divisional Thematic Action Group (dvTAG)

- Thematic Action Group (TAG) will be constituted at the divisional level
 - e.g. Family Planning, Maternal Health, Nutrition, Supportive supervision etc.
- The members of the dvTAG will be the representatives/members in dvHPF working in the that thematic area(s).
- One associate member will be the nodal of each thematic area

dvHPF Meeting Protocol

- The dvHPF meeting shall be organised on six monthly basis under the Chairmanship of the Commissioner.
- One of the main section of the dvHPF meeting is presentation by one or two dvTAG on one of the thematic areas as per decision of the Chairman/Vice Chairman.
- The presentations by dvTAG shall be decided at the time of making the agenda and finalisation of the date of the dvHPF.
- During the presentation on one of the thematic areas focus will be on the status, achievements, issues, support and recommendations that are viable and relevant for the division.

dvHPF Meeting Protocol

- Div PM will finalise the draft agenda in consultation with Additional Director (Vice-Chairman) before submitting it to the Commissioner (Chairman) for approval.
- Apart from the presentations, the implementation of the schemes/projects by the development partner organisations shall also be discussed, so that efforts can be optimised to achieve the desired results.
- The minutes of the half yearly meeting shall be drafted by the Div Project Manager in consultation with the AD and shall be approved by the Commissioner (Chairman).
- In addition to the half-yearly meeting under the Chairmanship of the Commissioner, the members of dvHPF shall meet once in a month under the chairmanship of the Additional Director (Vice Chairman) for better coordination and to review the progress.



HPF Coordination with State

- Divisional Project Manager (SIFPSA/NHM) will be the main link between the dvHPF, the dHPF, SIFPSA and SPMU (NHM-UP).
- The Divisional Project Manager will submit quarterly Health Partners Forum status report to SIFPSA to be put up to Mission Director, NHM-UP for information about the status of the activities/ meetings of dvHPF and the dHPF.
- Mission Director/Executive Director may designate a representative from the state to attend the bi-annual dvHPF meeting.
- The reporting quarter will consists of January – March, April- June, July- September, and October – December.

District Health Partners Forum (dHPF)

dHPF Concept

- dHPF shall be constituted at the district level consisting of the organisations/departments working in the district.
- dHPF will closely work in coordination with District Health Society(DHS) of NHM.
- The dHPF is expected to extend support to DHS/ health department to increase the effectiveness of the programmes.
- to ensure better convergence and handholding to improve programme efficacy

Structure

- Chairmanship District Magistrate (DM)
- Vice-chairman Chief Medical Officer
- Member Secretary DPM - NHM
- Members Permanent
Associate and
special invitee
- Concerned Divisional Project Manager will be the
Coordinator /facilitator

Permanent Members

- DM(Chairman)
- CMO (Vice Chairman),
- Dy CMO/ACMO (Nodal),
- Div PM, DPM.
- DCPM, PO-ICDS, PO DUDA.
- District officials of the development departments nominated/ approved by the Chairman
- Nodal officer in the rank of Dy CMO/ACMO nominated by the CMO to coordinate on behalf of the CMO

Associate Members

- The designated representatives of the National/ International organisations working in the district.
- Covering programmatic areas that helps in the improvement of the health.
- Presence of development partners is generally activities/projects based with certain objective and fixed duration, therefore they will be the associate members.
- Associate members will have the equal and effective membership of the forum as long as they are the members.

Special Invitee

- Nominated to the dHPF on case-to-case basis as per recommendations of the CMO/Div PM/ DPM and approval/directions by the Chairman.
- The special invitees may consists of experts of any programmatic area, representatives that can give inputs to the forum.
- Any official/person as per the requirement and consent of the Chairman dHPF.

Criteria for the Development Partners for dHPF membership

- Organisation should be the member of the Health Partner Forum constituted at the state level.
- Actively working/implementing interventions at-least in one of the blocks or across the district.
- The duration of the project being implemented by the agency in the district shall not be less than 12 months
- Should have a team of professionals and an office in the district in the district or any part of the district.
- Should have their state or country representative office in Lucknow or in New Delhi.
- Any other national or international agency as per the discretion of the Chairman.



District Thematic Action Group (dTAG)

- Thematic Action Group (TAG) to be constituted at the district level e.g. Family Planning, Maternal Health, Nutrition, Supportive supervision etc.
- The members of the each dTSG will be the representatives/members in dHPF working in the thematic areas.
- The selection of the topics of the TSG shall be decided with recommendations of the members including the CMO and DPM as per the need and requirement of the respective district.
- One associate member will be the nodal of each thematic area

dHPF Meeting Protocol

- Meeting on quarterly basis under the Chairmanship of the District Magistrate.
- In case of unavailability of the District Magistrate (Chairman) the Chief Medical Officer (Vice Chairman) may also chair the meeting on directions/concurrence of the Chairman.
- Combined presentation by the one or two dTSG as per instruction of the Chairman/Vice Chairman.
- The presentation will be based on one of the thematic area and will discuss the status, achievements, issues, support and recommendations to the DHS.

dHPF Meeting Protocol

- DPM will finalise the draft agenda with consultation of CMO/ Div. PMU before submitting it to the Chairman for approval.
- the implementation of the schemes/projects by the development partner shall also be discussed.
- The innovations, replicable models in the district etc. to be discussed.
- In addition to the quarterly meeting, the members of dHPF can meet once in a month under the chairmanship of the CMO for better coordination and to review the progress.

Future actions

- Thematic Action Group formation
- Celebration of Days
- Field Visits plan and feedback
- Reporting to the state
 - PS FW&MH
 - MD-NHM/ED SIFPSA